








Contact List for Group Retirement Services

SunAdvantage™ my savings

Contact for Plan Sponsors	Phone / Fax	Email Address	Address	Hours of Operation
Client Service Team Primary contact for: <ul style="list-style-type: none"> • General inquiries • Enrolments • Contributions • Terminations/Withdrawals 	 1-833-292-5400  1-877-791-9205	Sunnet25@SUNLIFE.COM* <small>* Please include the following information in the subject line of your email: Company Name - Client ID / Plan #</small>	Sun Life Financial Group Retirement Services 660-1155 Metcalfe Montreal, QC H3B 2V9 Attn: Unit CD	Monday to Friday 8:30 a.m. to 4:30 p.m ET
Small Business Center Primary contact for: <ul style="list-style-type: none"> • Plan sponsor website access/support • Plan level changes, product adds • Amendments • Legislation updates 	 1-855-362-3086  1-877-791-9205	CentrePME@SUNLIFE.COM* <small>* Please include the following information in the subject line of your email: Company Name - Client ID / Plan #</small>	Sun Life Financial Group Retirement Services P.O. Box 11001 STN CV Montreal, QC H3C 3P3 (General Mail)	Monday to Friday 8:30 a.m. to 4:30 p.m ET
Plan Sponsor website		sunlife.ca/sponsor		

Contact for Plan Members	Phone / Website	Hours of Operation
<ul style="list-style-type: none"> • Customer Care Centre • Plan Member Website 	 1-866-733-8613 mysunlife.ca	Monday to Friday 8 a.m. to 8 p.m. ET