







# Contact List for Group Retirement Services

## SunAdvantage™ my savings

Contact for Plan Sponsors	Phone / Fax	Email Address	Address	Hours of Operation
<b>Client Service Team</b> Primary contact for: <ul style="list-style-type: none"> <li>• General inquiries</li> <li>• Enrolments</li> <li>• Contributions</li> <li>• Terminations/Withdrawals</li> </ul>	 <b>1-833-292-5400</b>  <b>1-877-791-9205</b>	<b>Sunnet25@SUNLIFE.COM*</b>  * Please include the following information in the subject line of your email: Company Name - Client ID / Plan #	<b>Sun Life Financial Group Retirement Services</b>  660-1155 Metcalfe Montreal, QC H3B 2V9 Attn: Unit CD	<b>Monday to Friday</b> <b>8:30 a.m. to 4:30 p.m ET</b>
<b>Sponsor Care Centre</b> Primary contact for: <ul style="list-style-type: none"> <li>• Plan sponsor website access/support</li> <li>• Plan level changes, product adds</li> <li>• Amendments</li> <li>• Legislation updates</li> </ul>	 <b>1-800-387-7262</b>  <b>1-877-791-9205</b>	<b>SCC@SUNLIFE.COM*</b>  * Please include the following information in the subject line of your email: Company Name - Client ID / Plan #	<b>Sun Life Financial Group Retirement Services</b>  P.O. Box 11001 STN CV Montreal, QC H3C 3P3 (General Mail)	<b>Monday to Friday</b> <b>8:30 a.m. to 5 p.m ET</b>
<b>Plan Sponsor website</b>		<a href="http://sunlife.ca/sponsor">sunlife.ca/sponsor</a>		

Contact for Plan Members	Phone / Website	Hours of Operation
<ul style="list-style-type: none"> <li>• Customer Care Centre</li> <li>• Plan Member Website</li> </ul>	<b>1-866-733-8613</b> <b>mysunlife.ca</b>	<b>Monday to Friday</b> <b>8 a.m. to 8 p.m. ET</b>