

SUN LIFE MPF MASTER TRUST
(Formerly named SCHRODER MPF MASTER TRUST)
CHANGE OF EMPLOYEE VOLUNTARY CONTRIBUTIONS FORM
永明強積金集成信託計劃
(前計劃名稱為施羅德強積金集成信託計劃)
更改僱員自願性供款申請表格

For Employee Only 只適用於僱員

Surname 姓	Member No. 成員編號
Given Name 名	HKID / Passport No. 香港身份證/護照號碼
Chinese Name 中文姓名	Contact Telephone No. 聯絡電話號碼

Part A: Details of Employee non-contractual Voluntary Contributions
僱員非合約自願性供款之詳情

Please (✓) the appropriate box and complete accordingly
請在適當方格加上 (✓) 號並填寫有關資料

I would like to make the following arrangement for my captioned contributions with effect from
本人由此日起，為上述之供款作出以下安排：

(dd / mm / yyyy)
(日 / 月 / 年)

(1) To make monthly contributions based on the following Table #
根據下表作出每月自願性供款#

(2) To change the monthly contributions amount based on the following table#
根據下表更改每月自願性供款額#

Employee non-contractual Voluntary Contribution Arrangements 僱員非合約自願性供款安排	Percentage % 百分率
<input type="checkbox"/> The portion of my monthly relevant income over HK\$30,000 按每月有關入息超過港幣 30,000 元的部分	%
<input type="checkbox"/> My monthly total relevant income* 按每月有關入息* 總額	%
<input type="checkbox"/> The portion of my basic monthly salary over HK\$30,000 按每月基本薪金超過港幣 30,000 元的部分	%
<input type="checkbox"/> My total basic monthly salary 按每月基本薪金總額	%
<input type="checkbox"/> I wish to make a monthly non-contractual Voluntary Contributions in the amount of: 本人將會每月作出有關非合約自願性供款為:	HK\$ 港幣 N/A

* Under Section 2 of the Mandatory Provident Fund Scheme Ordinance, relevant income is defined as any wages, salary, leave pay, fee, commission, bonus, gratuity, perquisite or allowance, expressed in monetary terms, paid or payable by an employer (directly or indirectly) to that relevant employee in consideration of his employment under the contract, but does not include severance payments or long service payments under the Employment Ordinance (Cap 57).
* 根據強制性公積金計劃條例第 2 條，有關入息：指由或須由有關僱主作為該僱員在該合約下的僱用的代價而（直接或間接）支付該僱員，並以金錢形式表示的任何工資，薪金，假期津貼，費用，佣金，花紅，獎金，合約酬金，賞錢或津貼，但不包括〈僱傭條例〉（第 57 章）下的遣散費或長期服務金。

(3) To terminate the monthly voluntary contributions
終止每月自願性供款

Please complete and return the "Change in Asset Allocation Form" if you want to change your investment mandate.
如欲更改投資分配，請填妥並交回「資產分配更改表格。」

Note: 備註:

- The effective date may vary per your employer time frame. Please forward this form to your employer for signing in order to confirm the effective date.
生效日期需配合僱主安排。請將此表格給予僱主簽署以確定生效日期。
- The acceptance of the Voluntary Contributions will be subject to the terms of the Deed of Trust of the Scheme and the final decision of the Scheme's Trustee.
有關自願性供款之接受與否將會根據本計劃的信託契據的條文及本計劃之信託人之最終決定。
- A member may request withdrawal all or part of the accrued benefits relating to his/her non-contractual Voluntary Contributions at any time. Payment will be made by cheque and sent to the latest correspondence address according to the Administrator's records.
成員可隨時要求提取他/她的非合約自願性供款有關的全部或部份累積權益。提取款項將以支票發放及寄往根據行政管理人之紀錄內的最新通訊地址。



Part B: Declaration 聲明

<p>I hereby declare and agree that all the information given above is complete, true and accurate, and is given to the best of my knowledge and understand and agree to accept all the relevant terms of this application and the non-contractual Voluntary Contributions.</p> <p>本人謹此聲明並同意上述所有資料均是完整、真實及準確，並且是盡本人所知而作答，與及明白及同意接受所有有關此項申請及非合約自願性供款之條文。</p>	<p style="text-align: right;">Signature of Member 成員簽署</p> <div style="border: 1px dashed black; height: 100px; margin-bottom: 10px;"></div> <p style="text-align: right;">Date 日期 (dd 日/mm 月/yyyy 年) _____</p>
<p>We hereby certify that we are acknowledged of the above arrangement of non-contractual Voluntary Contributions and agree to adjust the monthly contribution amount from the above effective date.</p> <p>本公司現證明已獲通知有關以上之非合約自願性供款之安排，並同意於以上之生效日期調整每月的供款額。</p>	<p style="text-align: right;">For and on behalf of the Employer 代表僱主</p> <div style="border: 1px dashed black; height: 100px; margin-bottom: 10px;"></div> <p style="text-align: right;">Date 日期 (dd 日/mm 月/yyyy 年) _____</p>
<p>For office use only:</p> <p>Processed by: _____ Date: _____ Checked by: _____ Date: _____</p>	