



Life's brighter under the sun



Sun Life Group Insurance e-Services

Access your group policy information online



Sun Life Hong Kong Limited has developed the “**Group Insurance e-Services**” which is an online platform providing employers and their insured employees with the best and most up-to-date insurance services.

With this service, you can now access essential information such as the details of your medical benefits, claims, network doctors as well as health news and privileged offers for your group policy online, at your convenience.

Overview of Group Insurance e-Services:



Company Profile (employer only)

- ◆ Employers can view main company profiles and other company profiles under the same policy
- ◆ Employers can also view the member profile details of the insured employees under the policy



Claims Enquiry

- ◆ Includes a user-friendly search function that allows the employers and employees to view the claims details of the processed claims



Outstanding Bill Enquiry (employer only)

- ◆ Employer can view the details of unsettled bills



Medical Network Doctor List

- ◆ Allows employers and employees to search our network of doctors by specific criteria or by location map



Download Center

- ◆ Allows download of related administrative documents and forms



Health Corner

- ◆ Users can find useful health news & tips, and links to key health organizations around the world



Member Profile (employee only)

- ◆ Allows the employee to view membership, benefit details and dependents details

Who is eligible for this service?



- ◆ Sun Life group insurance policyowners
- ◆ Employees insured by Sun Life group insurance policies

How can I enroll in this service?



- ◆ This service will be available to new customers at the policy start date and existing customers upon the policy anniversary date
- ◆ Employers may apply in writing for a policy level user account and password
- ◆ Insured employees can enjoy this service through self registration on the internet during initial login

How do I access the Sun Life Group Insurance e-Services?



- ◆ Through the secure site via our corporate website www.sunlife.com.hk or
- ◆ Through www.sunlifegroupinsurance.com.hk

About Sun Life Financial

Sun Life Hong Kong Limited is a member of the Sun Life Financial group of companies. Sun Life Financial is a leading international financial services organization providing a diverse range of protection and wealth accumulation products and services to individuals and corporate customers.

Sun Life Financial first introduced group benefits in 1919 in Canada and has a long heritage of success in this area. In Canada, we are ranked second-largest group benefits provider based on total revenue for the third consecutive year¹.

For more information, please contact your Sun Life Financial Consultant / insurance intermediary.

¹ 2009 Group Insurance Report, Benefits Canada, as of June 30, 2008 (issued December 2009).

Sun Life Hong Kong Limited
(Incorporated in Bermuda)

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*A member of the Sun Life Financial group of companies.
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永明金融團體保險 e-Services

透過網上平台查閱
您的團體保險單資料



香港永明金融有限公司推出的「**團體保險 e-Services**」，乃一個專為僱主及其受保僱員提供最新、最快團體保險單資訊的網上平台。

透過該網上平台，您可以隨時隨地獲得團體保險單資料，包括福利表、索償資料、網絡醫生、保健資訊及客戶優惠等等。

團體保險 e-Services 功能概覽：



公司資料 (只限僱主使用)

- ◆ 僱主可查閱母公司及同一保單內其他公司的資料
- ◆ 僱主亦可查閱受保成員資料



查閱索償記錄

- ◆ 透過方便、快捷的搜尋功能，向僱主及僱員提供已處理的賠償的詳細資料



查閱未繳付帳單 (只限僱主使用)

- ◆ 僱主可查閱未繳付帳單的詳情



網絡醫生名冊

- ◆ 可根據特定條件或地區搜尋網絡內之醫生資料



下載中心

- ◆ 提供常用行政表格及索償表格



健康資訊中心

- ◆ 為您提供實用保健新聞及貼士，更讓您連結至世界各地的醫療組織



成員資料 (只限僱員)

- ◆ 讓僱員查閱成員資料、福利詳情及家屬資料

誰可享用這項服務？



- ◆ 永明金融團體醫療保險單持有人
- ◆ 受永明金融團體保險所保障的僱員

怎樣申請這項服務？



- ◆ 新客戶在保單生效時即可享用此服務，而現有客戶在保單週年時可增選這項服務
- ◆ 僱主可以書面方式向我們申請帳戶號碼及密碼
- ◆ 受保僱員在首次登入網站時進行登記

如何登入團體保險 e-Services？



- ◆ 經由本公司網頁 www.sunlife.com.hk 內的加密網站 或
- ◆ 直接登入 www.sunlifegroupinsurance.com.hk

關於永明金融

香港永明金融有限公司是永明金融集團成員之一。永明金融乃主要的國際金融服務機構，為個人及企業客戶提供一系列不同類型的保障和理財產品與服務。

永明金融於 1919 年首次推出團體保險產品；在團體保險業務上，擁有恆久的輝煌成就。在加拿大，若以總收入計算，永明金融已連續三年成為第二大團體保險服務供應商¹。

有關計劃詳情，請與您的永明金融理財顧問或保險中介人聯絡。

¹ 2009 年 12 月刊載的 "2009 Group Insurance Report, Benefits Canada (截至 2008 年 6 月 30 日)"。

香港永明金融有限公司
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