

**SUN LIFE OF CANADA (PHILIPPINES), INC.**

**MINUTES OF THE ANNUAL MEETING OF THE STOCKHOLDERS**

Held on 02 June 2020 at 11:38 a.m. to 11:41 a.m. at the  
via Zoom Video Conference

<b>PRESENT:</b>	<b>No. of Shares Held:</b>
JOSE ISIDRO N. CAMACHO	1
ALEXANDER S. NARCISO	1
FRANCISCO S.A. SANDEJAS	1
LEO M. GREPIN	1
BENEDICTO C. SISON	1
LUCY C.L. CHOU	1
SUN LIFE OF CANADA (NETHERLANDS) B.V. <i>represented by its proxy, Benedicto C. Sison</i>	4,999,996 =====
<b>Total:</b>	<b>5,000,002</b>

**ALSO PRESENT:**

MARIA JOSEFINA A. CASTILLO  
EDGAR S. TORDESILLAS  
MARIA SACHIKO A. PANG  
MICHAEL GERARD D. ENRIQUEZ  
TEODORO S. PINEDA, JR.  
ANNA KATRINA C. KABIGTING-IBERO  
WINLOVE APPLE R. SANDALO-ESPERANZA  
MARIA JUNIFER L. MALIGLIG

**1. CALL TO ORDER**

Mr. Jose Isidro N. Camacho, Chairman, called the meeting of the stockholders of Sun Life of Canada (Philippines), Inc. to order and presided over the same. All the Directors, stockholders and participants in this meeting (via Zoom Video Conference) confirmed that they could hear the speaker/proceedings clearly. Likewise, the screen/presentation shared can be clearly viewed by everyone in the Zoom Meeting Room. Directors have dialed into the meeting only because of current travel restrictions due to current community quarantine measures, and that once the travel restrictions are lifted, expectations for in-person attendance by all Board members would resume. Assistant Corporate Secretary, Atty. Winlove Apple R. Sandalo-Esperanza, recorded the minutes of the meeting.

## 2. CERTIFICATION OF NOTICE AND QUORUM

Atty. Anna Katrina C. Kabigting-Ibero, Corporate Secretary, certified that a quorum existed, there being present and represented by proxy at least two-thirds (2/3) of the issued and outstanding capital stock of the Corporation.

## 3. MINUTES OF THE PREVIOUS MEETINGS

Upon motion duly made and seconded, without questions, objections, or abstentions being noted, the stockholders approved the minutes of the annual meeting held on 03 June 2019.

Tabulation of Votes				
Shareholder	Ownership	Approve	Dissent	Abstain
SUN LIFE OF CANADA (NETHERLANDS) B.V. (represented by its proxy, Benedicto C. Sison)	4,999,996	Y	N	N
Jose Isidro N. Camacho	1	Y	N	N
Leo Grepin	1	Y	N	N
Lucy C.L. Chou	1	Y	N	N
Francisco S.A. Sandejas	1	Y	N	N
Alexander S. Narciso	1	Y	N	N
Benedicto C. Sison	1	Y	N	N
<b>Total Approving: 5,000,002 / 5,000,002 or 100% of the outstanding capital stock</b> <b>Total Dissenting: 0</b> <b>Total Abstaining: 0</b>				

## 4. ANNUAL REPORT ON OPERATIONS

Mr. Alexander S. Narciso, President, presented the 2019 Annual Report on Operations. It was noted by the stockholders that the same report was already presented during the Q4 meeting of the Board of Directors on 04 March 2020, at which they were all present.

Inasmuch as the stockholders were already familiar with the report and had no questions or comments, the stockholders noted the report and moved to the next item on the agenda.

**5. RATIFICATION OF THE ACTS OF THE BOARD OF DIRECTORS AND OFFICERS**

After discussion, upon motion duly made and seconded, with no questions, objections, or abstentions being noted, the stockholders unanimously resolved as follows:

**“RESOLVED**, that all resolutions, acts, and proceedings of the Board of Directors and the corporate officers of Sun Life of Canada (Philippines), Inc. up to the present be, as they are hereby, approved, confirmed, and ratified as if each of such resolutions, acts, and proceedings had been adopted with specific and special authorization by the stockholders in a meeting duly convoked and held.”

<b>Tabulation of Votes</b>				
<b>Shareholder</b>	<b>Ownership</b>	<b>Approve</b>	<b>Dissent</b>	<b>Abstain</b>
SUN LIFE OF CANADA (NETHERLANDS) B.V. <i>(represented by its proxy, Benedicto C. Sison)</i>	4,999,996	Y	N	N
Jose Isidro N. Camacho	1	Y	N	N
Leo Grepin	1	Y	N	N
Lucy C.L. Chou	1	Y	N	N
Francisco S.A. Sandejas	1	Y	N	N
Alexander S. Narciso	1	Y	N	N
Benedicto C. Sison	1	Y	N	N
<b>Total Approving: 5,000,002 / 5,000,002 or 100% of the outstanding capital stock</b>				
<b>Total Dissenting: 0</b>				
<b>Total Abstaining: 0</b>				

**6. ELECTION OF DIRECTORS**

The Corporate Secretary explained the voting procedure. She said that one share is entitled to one vote, with each stockholder entitled to elect six directors. Each stockholder may vote such number of shares for as many as 6 persons whom he has chosen from the List of Nominees; or he may cumulate said shares and give one candidate as many votes as the number of his shares multiplied by 6 shall equal or he may distribute them on the same principle among as many candidates as he shall deem fit, provided that the total number of votes cast by him shall not exceed the number of shares owned by him multiplied by 6.

The Corporate Secretary reported that the Nomination and Remuneration Committee nominates the following as directors for the term 2020 to 2021:

Jose Isidro N. Camacho (independent)  
 Francisco S.A. Sandejas (independent)  
 Leo M. Grepin  
 Lucy C.L. Chou  
 Alexander S. Narciso  
 Benedicto C. Sison

The background information on the nominees was circulated to the stockholders before the meeting. The Corporate Secretary said that they possess all the qualifications and none of the disqualifications to be nominated as a Director. No other nominees were presented.

Upon motion duly made and seconded, with no questions, objections, or abstentions being noted, the stockholders unanimously resolved as follows:

**“RESOLVED**, that the following are elected as the directors of Sun Life of Canada (Philippines), Inc. to serve until the next regular annual meeting of the stockholders and until their successors shall have been duly elected and qualified:

“Jose Isidro N. Camacho (independent)  
 Francisco S.A. Sandejas (independent)  
 Leo M. Grepin  
 Lucy C.L. Chou  
 Alexander S. Narciso  
 Benedicto C. Sison

Tabulation of Votes				
Shareholder	Ownership	Approve	Dissent	Abstain
SUN LIFE OF CANADA (NETHERLANDS) B.V. (represented by its proxy, Benedicto C. Sison)	4,999,996	Y	N	N
Jose Isidro N. Camacho	1	Y	N	N
Leo M. Grepin	1	Y	N	N
Lucy C.L. Chou	1	Y	N	N
Francisco S.A. Sandejas	1	Y	N	N
Alexander S. Narciso	1	Y	N	N

Benedicto C. Sison	1	Y	N	N
<b>Total Approving: 5,000,002 / 5,000,002 or 100% of the outstanding capital stock</b>				
<b>Total Dissenting: 0</b>				
<b>Total Abstaining: 0</b>				

The Directors thereafter discharged their functions as such.

## 7. APPOINTMENT OF EXTERNAL AUDITOR

Ms. Ma. Josefina A. Castillo, Treasurer & Chief Financial Officer, reported that Navarro Amper & Co./Deloitte Touche Tohmatsu ("Deloitte") gave a consistent performance in 2019, with some room for improvement. She recommends the re-appointment of Deloitte as External Auditor. The Chairman said that the foregoing has the endorsement of the Audit Committee. After discussion, upon motion duly made and seconded, with no questions, objections, abstentions being noted, the stockholders unanimously resolved as follows:

**"RESOLVED**, that the firm Navarro Amper & Co./Deloitte Touche Tohmatsu be, as it is hereby, appointed as Sun Life of Canada (Philippines), Inc.'s (the "Corporation") external auditor for the audit year 2020.

**"RESOLVED FURTHER**, that any two (2) of the following officers, acting jointly, namely the President and the Treasurer be, as they are hereby, appointed as the Corporation's representatives to execute and sign, on behalf of the Corporation, such deeds and instruments as may be necessary to implement the foregoing."

Tabulation of Votes				
Shareholder	Ownership	Approve	Dissent	Abstain
SUN LIFE OF CANADA (NETHERLANDS) B.V. (represented by its proxy, Benedicto C. Sison)	4,999,996	Y	N	N
Jose Isidro N. Camacho	1	Y	N	N
Leo Grepin	1	Y	N	N
Lucy C.L. Chou	1	Y	N	N
Francisco S.A. Sandejas	1	Y	N	N
Alexander S. Narciso	1	Y	N	N
Benedicto C. Sison	1	Y	N	N

<p><i>Total Approving: 5,000,002 / 5,000,002 or 100% of the outstanding capital stock</i></p> <p><i>Total Dissenting: 0</i></p> <p><i>Total Abstaining: 0</i></p>
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**8. OTHER MATTERS**

The Chairman opened the floor for questions from the stockholders on other matters they want to raise for discussion. Hearing no comments or questions, the Chairman closed this item and moved to the next item on the agenda.

**9. ADJOURNMENT**

There having been no further matters to discuss, the meeting was adjourned at 11:41 a.m.

**WINLOVE APPLE R. SANDALO-ESPERANZA**  
Assistant Corporate Secretary

Attested by:

**JOSE ISIDRO N. CAMACHO**  
Chairman

**FRANCISCO S.A. SANDEJAS**

**LEO M. GREPIN**

**BENEDICTO C. SISON**  
*(for himself and as proxy of Sun Life of Canada  
(Netherlands) B.V)*

**ALEXANDER S. NARCISO**

**LUCY C.L. CHOU**