

# Checklist - Living Benefit Claim Requirements SUN Fit and Well (Blood Related)

## Important Reminders:

- Submit only certified true copies
- Documents submitted will not be returned

## Basic Claim Requirements

1. **Claimant's Statement** [form to be supplied by Sun Life of Canada (Phils.), Inc.]
2. **Attending Physician's Statement** [form to be supplied by Sun Life of Canada (Phils.), Inc.]
3. **Authorization** [form to be supplied by Sun Life of Canada (Phils.), Inc.]
4. **Admitting History** or its equivalent inclusive of other hospital records containing patient's past medical history
5. **Discharge Summary** or its equivalent
6. Two (2) valid **Proofs of Identity** (*preferably government issued IDs with photo and signature*) of the insured
7. **Statement of Account** from hospital (for SUN Fit and Well Advantage plans only)

### If cause of critical illness is violent or accidental

8. **Police Report**
9. **Medico-Legal Report**
10. **Driver's License** if accident occurred while insured was driving a vehicle

## Additional Claim Requirements (*submit requirements appropriate to your health condition*)

### If diagnosis is Aplastic Anaemia (must be diagnosed by Hematologist)

- **Bone Marrow Aspiration/Biopsy**
- **Laboratory Results** indicating the permanent bone marrow failure result in bone marrow cellularity of less than 25% and any 2 of the following:
  - ✓ Absolute neutrophil count of less than 500/mm<sup>3</sup>
  - ✓ Platelets count less than 20,000/mm<sup>3</sup>
  - ✓ Reticulocyte count of less than 20,000/mm<sup>3</sup>
- **Complete medical records** indicating treatments received

### If diagnosis is Occupational Acquired HIV

- **Proof of the accident giving rise to the infection**
- **Proof that the accident involved a definite source of the HIV-infected fluids**
- **Proof of sero-conversion from HIV negative to HIV positive occurring during the 180 days after the accident.** This proof must include a negative HIV antibody test within 5 days of the accident.
- **Professional Regulations Commission (PRC) License**

**Note:** *Other requirements may still be required after initial review of the submitted documents.  
Contestable claims are subject to investigation and will affect processing time.*

For further inquiries, please contact our Client Care at telephone number 849-9888 from Mondays to Fridays, 8:00 a.m. to 7:00 p.m. or visit our website at [www.sunlife.com.ph](http://www.sunlife.com.ph).

